

Project Advanced

All versions

Requirements

You should have attended a Project beginners and intermediate course.

Duration

2 days online/onsite/ at public venue

Who should attend?

This course is designed for delegates who work confidently in Project and need to gain knowledge of the advanced features and capabilities of Project.

Content

Consolidating Projects

- Create a Master Project
- Insert Sub-Projects
- Create Dependencies between Projects

Scheduling

- Move project
- Fine tune scheduled tasks

Managing Resources

- Create a Resource Pool
- Link to a Resource Pool
- Create & Assign Equipment Resources
- Create & Assign Material Resources
- Utilise Cost Rate Tables for Multiple Rates
- View Costs for Material Consumption

Fine-Tune Resource Assignments

- Modify Task Types
- Delay the Start of Assignment Work
- Apply Task Contours

Budgeting

- Calculating Costs per Task
- Adding Calculated Columns
- Printing Budget and Cash Flow Reports

Earned Value Analysis

- Set the Project Status Date
- Display the Earned Value Table
- Create Calculated Fields

Reporting

- Creating Dashboards
- Visual Reports